



SACHI A. HAMAI  
Chief Executive Officer

# County of Los Angeles CHIEF EXECUTIVE OFFICE

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November 13, 2015

To: Supervisor Michael D. Antonovich, Mayor  
Supervisor Hilda L. Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Don Knabe

From: Sachi A. Hamai  
Chief Executive Officer

Board of Supervisors  
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First District

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Second District

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## **FIRE DEPARTMENT'S REQUEST FOR SALARY PLACEMENT FOR MR. JAMES ROBINSON UPON APPOINTMENT TO THE POSITION OF ASSISTANT FIRE CHIEF**

The Fire Department, with the support of the Chief Executive Officer (CEO), requests approval to appoint Mr. James Robinson to the position of Assistant Fire Chief, Item No. 0217, at an annual base salary of \$168,423. The base salary placement for Mr. Robinson onto Management Appraisal and Performance Plan (MAPP) Tier II, Salary Range S16 (the Board-approved range for this position), will place Mr. Robinson below the control point of the range. This salary is recommended based on Mr. Robinson's extensive experience and the role and responsibilities he will perform as Assistant Fire Chief for the Fire Department.

As Assistant Fire Chief, Mr. Robinson will report directly to the Deputy Fire Chief over the East Operations Bureau, and will be responsible for overseeing Division VIII which consists of over 20 fire stations covering five cities and two communities in the east San Gabriel Valley. More specifically, Mr. Robinson will be responsible for providing incident command and leadership on greater alarm emergencies, coordinating firefighting and fire prevention services, and implementing the Department's administrative and technical strategic goals.

Mr. Robinson is an experienced County professional with more than 23 years of progressively responsible experience working for the Fire Department and holds the title of Battalion Chief. He began his County career as a Fire Fighter and is currently an

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Acting Assistant Fire Chief. Since 2009, Mr. Robinson has been the Battalion Chief over the Grants Management Section where he increased the Department's grants awards by \$2.4 million within one year. Additionally, he served as Battalion Chief over the 160-acre Del Valle Regional Training Center and worked concurrently as a member of the Los Angeles Area Fire Chiefs Associations Regional Training Group. Prior to his current assignment, Mr. Robinson also served as Fire Captain, Fire Fighter Specialist, and Fire Fighter.

Mr. Robinson earned a Bachelor's degree in Fire Protection Administration from California State University, Los Angeles and a Master's in Public Administration from Harvard University.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by December 1, 2015, the CEO will advise the Fire Department to proceed with Mr. Robinson's appointment to Assistant Fire Chief at an annual base salary of \$168,423, effective no sooner than December 2, 2015.

If you have any questions regarding this matter, please contact Maryanne Keehn at (213) 974-0470.

SAH:JJ:MTK  
NV:SO:TL:rd

c: Executive Office, Board of Supervisors  
County Counsel  
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